



**nscC**  
Cumberland Campus

Early Childhood Development  
Support Centre

**N S C C C u m b e r l a n d**  
**E a r l y C h i l d h o o d D e v e l o p m e n t S u p p o r t C e n t r e**



January 2018

**Inside this issue:**

Professional Development Opportunities	2-4
Credit Card Policy	4
Email Notification	4
PD Link	4
Continuing Education Program	5
Orientation for Staff Working in Licensed Child Care Facilities	6
First Aid/Food Handlers	7
County Director Meetings	7
ECE Intake	7
ECE Level I Training Program	8
ECE Online Courses	9
ECE Level I Training Program Courses	9

### Family Literacy Day-January 27th

Literacy is more than books. There are several ways to keep your literacy skills sharp - all it takes is practicing for 15 minutes every day. Reading, writing, playing a game, following a recipe, or even singing a song all help prepare children for challenges ahead and sharpen skills for adults.

To download resources and tips visit the Family Literacy Day website

<http://abclifeliteracy.ca/family-literacy>



Join our group on Facebook . The Early Childhood Development Support Centre-NSCC Cumberland Campus.

**Reminder:** we have a die cutting service available, check out our website for more details. <http://www.ecdsc.nscC.ca/cumberland.html>

### Hours of Operation

Monday to Friday  
8:00am-4:00pm  
Evenings and Saturdays by  
request (call to make  
arrangements)

## Professional Development Opportunities

### Online Workshops

#### This information pertains to each of the following online workshops:

**Location:** Your home, library or local NSCC Campus-all you need is internet and an e-mail address. If you are going to an NSCC Campus, please let us know so that we can make arrangements with that Campus.

**Time:** 6:00pm-8:30pm      2.5 PD Hours      **Cost:** \$23.00

**Required:** computer, internet, access to email (we will send you the link), headset with microphone as you are required to participate, Skype for Business (as this is the method we use to deliver the workshop). Log-in before the session to make sure no issues.

**It is the participants' responsibility to make sure their equipment, including headphones, will work with the session.**

**WE NEED YOUR EMAIL ADDRESS FILLED OUT ON YOUR REGISTRATION FORM SO THAT WE CAN SEND YOU THE LINK.**

#### Inclusion

**February 7, 2018**      **Cost: \$23.00 (tax included)**      **2.5 PD Hours**      **FULL**

[Preregistration required-submit ECDSC registration form along with payment by Jan. 31st.](#)

What does this mean exactly? How do we create inclusive child care programs and settings? Where is the line between what we can do ourselves and when we require support from other community partners? How does inclusion affect our personal practice? Let's talk!

#### Conflict Management & Difficult Conversations

**March 7, 2018**      **Cost: \$23.00 (tax included)**      **2.5 PD Hours**      **FULL**

[Preregistration required-submit ECDSC registration form along with payment by Feb. 28th.](#)

Interpersonal relationships can be as rewarding as they are challenging and that's ok when you have the tools to manage those difficult, but necessary, conversations. Explore communication strategies for speaking with parents, colleagues, supervisors and children.

#### Program Evaluation

**April 4, 2018**      **Cost: \$23.00 (tax included)**      **2.5 PD Hours**

[Preregistration required-submit ECDSC registration form along with payment by Mar. 28th.](#)

How do you know if your program is meeting your (or your board's or your parents' or the children's) identified outcomes? How do you make a decision as to whether it is financially feasible to continue a program? Learn about several tools for early education program assessment, how to gather this information and the value of and uses for the data you collect. Various methods of data collection and their applications will also be explored (questionnaires, surveys, focus groups, documentation review, observations and interviews).

#### Facilitator Biography

Karen Jacobs grew up in Louisbourg and has been involved in the fields of early childhood and adult education in both the private and not-for-profit sectors for over 20 years across Canada, in Central America and abroad. She is now the coordinator of the Early Childhood Development Support Centre located at the NSCC Marconi Campus. Her credentials are as follows: BCS-MSVU, Bed-MSVU, Diploma Office Admin-SMU, Certificate Adult Education-Dal, MEd (curriculum & instruction)-Concordia.

## Professional Development Opportunities

### Director Focused Online Workshops

**This information pertains to each of the following online workshops:**

**Location:** Your home, library or local NSCC Campus-all you need is internet and an e-mail address. If you are going to an NSCC Campus, please let us know so that we can make arrangements with that Campus.

**Time:** 6:00pm-8:30pm      2.5 PD Hours      **Cost:** \$23.00

**Required:** computer, internet, access to email (we will send you the link), headset with microphone as you are required to participate, Skype for Business (as this is the method we use to deliver the workshop). Log-in before the session to make sure no issues.

**It is the participants' responsibility to make sure their equipment, including headphones, will work with the session.**

**WE NEED YOUR EMAIL ADDRESS FILLED OUT ON YOUR REGISTRATION FORM SO THAT WE CAN SEND YOU THE LINK.**

### Coaching & Mentoring

**January 24, 2018      Cost: \$23.00 (tax included)      2.5 PD Hours**

Preregistration required-submit ECDSC registration form along with payment by Jan. 17th.

There just aren't enough hours in the day; performance appraisals may not always be possible. BUT there is a way to engage in coaching staff that builds capacity, strengthens team relationships and creates a safe environment where teams feel empowered to do their best work. Coaching through change will be part and parcel of this session.

### Facilitating Adult Groups

**February 21, 2018      Cost: \$23.00 (tax included)      2.5 PD Hours**

Preregistration required-submit ECDSC registration form along with payment by Feb. 14th.

Working with children is not the same as facilitating groups of adult learners. If you would like to know about working with groups (parent or team meetings, community functions, committees, etc.) in a way that's sure to meet your learning outcomes this is the session for you.

### Performance Management

**March 21, 2018      Cost: \$23.00 (tax included)      2.5 PD Hours**

Preregistration required-submit ECDSC registration form along with payment by Mar. 14th.

Create a plan that will allow you to give the necessary and deserved feedback to your team in a formal assessment. Learn tips to assist you in dealing with staff who struggle and your superstars. Reflect on your leadership style and how this impacts your plan.

### Team Building

**April 18, 2018      Cost: \$23.00 (tax included)      2.5 PD Hours**

Preregistration required-submit ECDSC registration form along with payment by Apr. 11th.

No time? No money? No problem! Not only will we discuss ways to engage and strengthen your team on a daily basis, we will also talk about some quick and easy "no money motivators" that go a long way on a really limited budget.

**See previous page for the facilitator biography.**

## Professional Development

### The Art of Cooking with Kids

Designed specifically for early childhood educators and cooks working in childcare centers attended by three to five year olds, the *Art of Cooking with Kids* workshop promises to be a fun-filled, educational morning. Learn about best feeding practices, how to use cooking to promote childhood development, how to deal with food allergies & intolerances, and best of all get to cook and sample yummy recipes from *The Little Chef's Big Book of Recipes*. All attendees will be entered into a draw for a chance to win a set of mini chef hats and aprons. Participants will learn how to manage children's feeding issues and explore nutritious foods with the 5 senses. All recipes meet the provincial food and beverage standards. \*\*Each centre that attends will receive a copy of *The Little Chef's Big Book of Recipes*-a \$75.00 value (if they have not already received one in the past)\*\*

The Team of *Registered Dietitians at Dairy Farmers of Canada* in partnership with the NSCC Early Childhood Development Support is pleased to invite you to attend a half-day nutrition workshop.

Following the workshop, if participants use the Recipe Book in their child care facility, they can enter themselves to win a Smoothie Kit valued at \$250: Includes a beautiful blender, measuring utensils, recipe resource and a \$100 grocery store gift card . Participants would apply for this 'Teach Nutrition Reward' online on our website [TeachNutrition.ca](http://TeachNutrition.ca) and 2 winners are selected per Maritime province. It is easy to apply and the deadline is in March.

**Date:** March 24, 2018    **3 PD Hours**    **Location:** NSCC, Truro Campus ( 36 Arthur St.) Cafeteria Salon C

**Registration:** 8:30am-9:00am    **Time:** 9:00am-12:00pm    **Cost:** \$17.25 (tax included)

**Preregistration required** – submit ECDSC registration form along with payment by March 9, 2018.

#### Reminder

NSCC has a new policy for collecting credit card information. We are no longer able to accept credit card information that is submitted to us via fax, online or email. If you are paying with a credit card you will have to call it in unless you are mailing your registration form.

We have updated our registration form to include these changes. The new form can be found on our website <http://www.ecdsc.nsc.ca/cumberland.html>. The changes have also been made on our online form. [Online registration form](#)

**To receive an email notification of enrollment into any of our workshops please be sure to include your email address on your registration form.**

#### Professional Development Link

For information on Professional Development, try the link provided by the Department of Education and Early Childhood Development:

[www.ednet.ns.ca/earlyyears/pd/ProfessionalDevelopment.shtml](http://www.ednet.ns.ca/earlyyears/pd/ProfessionalDevelopment.shtml)

## Professional Development Opportunities

### Continuing Education Program 2017/2018

As committed in Action 11 of the Affordable, Quality Child Care: A Great Place to Grow Report released June 1, 2016 government is offering financial support to child care staff interested in attaining an Early Childhood Education (ECE) credential part-time while working in licensed child care centers or family home day care agencies.

**Providing financial support to child care staff to continue their education will enhance skills and qualifications.**

**Continuing Education Program is intended to enhance the ability of licensed child care centres and family home day care agencies to recruit and retain staff.**

#### Eligibility

Current applicants who are already enrolled in the Continuing Education Program and were approved for the reimbursements prior to June 30, 2016, will continue to be eligible to receive reimbursements for courses taken towards Level 1, 2 or Level 3 Classification.

Funding for the **new** applicants will be subject to budget availability and the priority for the reimbursements will be as follows:

1. Centre directors taking courses towards Level 2.
2. Current untrained and Entry Level staff who are working towards Level 1 or Level 2 Classification.
3. Other child care centres staff who are taking courses towards Level 1 or Level 2 Classification.

**Important: Please note that some of the requirements for the course reimbursement have changed.**

#### The following is the most important:

In order to qualify for the course reimbursement, all applicants **must Pre - Register** for the program by completing the ***Continuing Education Program Pre- Registration Form*** ([english](#) | [français](#)) by **November 15, 2017 for the courses taken in the 2018 Winter semester.**

For more information on the program new requirements, criteria and funding allocations please read the ***2017/18 Continuing Education Program Terms and Conditions*** (PDF) ([english](#) | [français](#)) located together with the ***Pre- Registration Form.***

#### Reimbursement

Eligible staff can qualify for reimbursements totaling:

- up to a maximum of \$1000.00 per year if employed part-time (70-120 hours per month)
- up to \$5000.00 per year if employed full-time (more than 120 hours per month)

For courses that require staff members to attend classes during normal paid working hours, the centre or agency where the staff member is employed during that time, will continue to pay the staff member and will be eligible to receive funding based on a predetermined hourly rate for hours a substitute was required.

A fixed travel allowance of \$250 per course is also available if an eligible staff person takes a course at a location that is further than 100 km (one way) away from their home and there is no option for the course to be available at a closer facility.

Staff members taking advantage of this reimbursement will be required to commit to work in a Nova Scotia licensed child care centre or FHDC agency for 750 or 1500 hours depending on the amount reimbursed and the timing of the reimbursement.

If you are interested in taking approved courses submit ***Continuing Education Program Pre-Registration forms*** ([english](#) | [français](#)) by March 15, 2018 (Spring Semester 2018).

If you have taken a course and are applying for reimbursement submit an ***Application for Course Reimbursement (PDF)*** by printing and mailing it.

For more information: <https://www.ednet.ns.ca/earlyyears/pd/ContinuingEducation.shtml>

## **Orientation for Staff Working in Licensed Child Care Facilities**

The Orientation for Staff Working in Licensed Child Care Facilities is a series of informational modules and activities for child care staff working directly with children who do not meet the regulated training requirements (Regulation 37(7)).

Available throughout the province, in both French and English.

Consists of 16 interactive sessions supported by a learning coach. [Overview & Objectives \(PDF\)](#)

On completion of orientation participants may apply for an Entry Level Classification, or School Age Approval with appropriate school age training.

### **Who is it for?**

According to Regulation 37(7) of the Day Care Regulations, child care staff working directly with children who do not have a Classification in accordance with Section 37, must complete orientation training within a year of their date of employment.

**Those who are currently registered with NSCC Online Learning must complete the orientation by February 28, 2018. No extension will be issued.**

### **How to register**

**The orientation is being migrated to a new delivery host. During this transition registrations will not be processed.**

The new host will begin taking registrations in January 2018.

Further information will be available in the new year.

### **Important reminders for learners**

Plan to spend between 25-50 hours doing the modules, journals and collaborate session. (hours may vary depending on learning style)

Journals are expected to be sent at the end of modules 4, 8, 12 and 16, not accumulated and submitted all at one time.

Learners must allow time for the coach to review the journals. If any changes or clarifications are required the learner will need to resubmit the journals for a second review.

Please note that the coach is not a full-time employee and has a limited number of hours each week.

Certificates will be issued via email only.

## First Aid Training / Food Handlers Course

### Emergency First Aid & CPR

January 27	8:30am-4:00pm	Pictou Campus
April 7	8:30am-4:00pm	Pictou Campus

**Cost:** \$74.00

For more information or to register call: (902) 752-2002

### Food Handlers Course

For anyone interested in taking a Food Handlers Course please go to the link below for dates and locations.

<http://novascotia.ca/agri/programs-and-services/food-protection/food-hygiene-course/>

### Standard First Aid & CPR "C"

February 16-17	8:30am-4:00pm	Pictou Campus
February 17-18	9:00am-5:00pm	Truro Campus
March 2-3	8:30am-4:00pm	Pictou Campus
March 24-25	9:00am-5:00pm	Truro Campus
March 30-31	8:30am-4:00pm	Pictou Campus
April 7-8	9:00am-5:00pm	Truro Campus

**Cost:** \$101.00

For more information or to register call:

Truro Campus (902) 893-5385

Pictou Campus (902) 752-2002

## County Director Meetings

New members are encouraged to join the directors group. We are a gathering of administrators acting as a support group for each other to exchange ideas, concerns and to promote quality child care.

Contact Krista Smith at (902) 597-4406 or [krista.smith@nsc.ca](mailto:krista.smith@nsc.ca) to see when the group in your area meets.

The next intake for the Early Childhood Education (face-to-face) program at Cumberland Campus is September 2018.

There is an alternating year intake for the ECE (face-to-face) program.

Intake for the Early Childhood Education (online) program is yearly.

## Early Childhood Education Level 1 Training Program

Level I Training in Early Childhood Education is a program designed to fulfill the requirements as determined by the Department of Education and Early Childhood Development for employment classification in the field of Early Childhood.

### Updates for 2017:

The Level I Training Program **will continue to be offered**, with options to register in the program at the beginning of each semester: September, January and May every year until further notice.

Theory Courses and Guided Work Experience Courses **can now be taken concurrently**, so you do not have to wait to complete the 3 theory courses before enrolling in your work experience courses.

To register for Level I courses, you have a new contact: Student Advisor Apollonia Laureijs (902) 661-3909 or [Apollonia.Laureijs@nsc.ca](mailto:Apollonia.Laureijs@nsc.ca).

## WHAT IS INVOLVED?

The training consists of 3 theory courses that are completed online, and 2 Guided Workplace Experiences that are completed on-site at your place of employment.

### Part I: Online Theory Courses:

- 1) Human Growth & Development - GDEV 1028
- 2) Positive Child Guidance - ECSP 1005
- 3) Programming for Young Children - ECSP 7000

### Part II: Guided Work Experience Courses:

- 1) Guided Workplace Experience I - GWEI ( 250 hours over minimum 6 week period)
- 2) Guided Workplace Experience II - GWE2 ( 250 hours)

These hours are completed in conjunction with your employer and the supervising faculty in your workplace.

## HOW TO APPLY:

To retrieve the Application Form online, go to: [www.ecdsc.nsc.ca](http://www.ecdsc.nsc.ca)

You will also need to provide:

- 1) A letter written by your current employer that provides confirmation of employment in a licensed childcare facility.
- 2) A High School transcript providing evidence of grade 12 diploma

### **You can submit your application using one of the methods below:**

By Fax: 902-661-3170 (Attention: Apollonia Laureijs)

By Email: [Apollonia.Laureijs@nsc.ca](mailto:Apollonia.Laureijs@nsc.ca)

Be sure to supply an up-to-date email address that you check regularly for information about your courses and the training.

### **SEE THE FOLLOWING PAGE FOR THE SCHEDULE OF LEVEL I TRAINING PROGRAM COURSES**

**FOR MORE INFORMATION ON THE COST, WHEN THE TRAINING IS OFFERED, WHAT IS INVOLVED, HOW YOU RECEIVE YOUR LEVEL 1 CLASSIFICATION CERTIFICATE AND WHO YOU CAN CONTACT WITH QUESTIONS ABOUT LEVEL 1 TRAINING AT NSCC CHECK OUR WEBSITE [WWW.ECDSC.NSC.CA](http://WWW.ECDSC.NSC.CA) (UNDER THE NEWS SECTION ON THE LEFT HAND SIDE).**

## Early Childhood Education Diploma Alternate Delivery Winter Rotation

Early Childhood Education—Restricted enrollment: Online Studies ONLY

If you are interested in applying for the ECE online program, please contact Apollonia Laureijs at (902) 661-3909. We have intake every year. The alternate delivery courses listed below are not open courses.

Course #	Course Name	Start Date
ECSP 1002	Observing & Recording Young Children	Jan. 8-Apr. 20
ECSP 1006	Health & Safety	Jan. 8-Apr. 20
ECSP 1008	Building & Supporting Professional Relationships	Jan. 8-Apr. 20
ECSP 1009	Emerging Literacy in the Early Childhood Years	Jan. 8-Apr. 20
ECSP 1012	Administering Early Childhood Services	Jan. 8-Apr. 20
ECSP 1014	Applying Developmentally Appropriate Practice	Jan. 8-Apr. 20
ECSP 1125	Pre-School Methods	Jan. 8-Apr. 20
ECSP 1200	Learning Through Play I	Jan. 8-Apr. 20
GDEV 1028	Human Growth & Development I	Jan. 8-Apr. 20
SOCS 1001	Introduction to Psychology	Jan. 15-Apr. 20
ECSP 1050	Work Experience I	Jan. 8-Apr. 20
ECSP 1051	Work Experience II	Jan. 8-Apr. 20
ECSP 1052	Work Experience III	Jan. 8-Apr. 20
ECSP 2050	Work Experience IV	Jan. 8-Apr. 20
ECSP 2051	Work Experience V	Jan. 8-Apr. 20
ECSP 2052	Work Experience VI	Jan. 8-Apr. 20

## Early Childhood Education LEVEL 1 TRAINING PROGRAM

Course Name	Course ID	Dates
Positive Child Guidance	ECSP 1005	Jan. 8-Apr. 20
Interpersonal Communication	ECSP 1017	Jan. 8-Apr. 20
Human Growth & Development I	GDEV 1028	Jan. 8-Apr. 20
Programming for Young Children	ECSP 7000	Jan. 8 - Apr. 20
Guided Work Experience I	ECSP 7010	Jan. 8-Apr. 20
Guided Work Experience II	ECSP 7020	Jan. 8-Apr. 20

**NSCC Cumberland**  
**Early Childhood Development Support Centre**

1 Main St, PO Box 550  
Springhill, NS B0M 1X0

**Lifelong learning. It's never too early to start!**

**nscc**

Early Childhood Development  
Support Centres

Offering resource and training support to early learning and  
childcare professionals, students, parents and the community  
throughout Nova Scotia.

***Visit our website @ [www.ecdsc.nsc.ca](http://www.ecdsc.nsc.ca)***

**Would you like to receive your newsletter and other updates by e-mail?**

**Send an e-mail to [katrina.george@nsc.ca](mailto:katrina.george@nsc.ca) to sign up.**

The views expressed herein are solely those of the authors and do not necessarily represent  
the policy of the Department of Education and Early Childhood Development.

This project is made possible by contributions received through the Early Childhood Education  
Training Initiative coordinated by the Department of Education and Early Childhood Development.